

**BYLAWS OF THE
MIDWEST SOCIOLOGICAL SOCIETY**
[Revised January 2017]

Contents

ARTICLE I: OFFICES, RECORDS AND SEAL

A. Registered Office and Registered Agent. The Society shall have and continuously maintain a registered office and registered agent in the State of Missouri. The location of the registered agent and the name of the registered agent shall be such as is determined from time to time by the Board of Directors and on file in the appropriate office of the State of Missouri pursuant to applicable provisions of law.

B. Records. The Society shall keep correct and complete books and records of account, and shall also keep the minutes of the proceedings of its members, Board of Directors and committees having any of the authority of the Board of Directors; and shall keep at its registered office or principal office a record giving the names and addresses of its Board of Directors and its members entitled to vote. All books and records of the Society may be inspected by any member, or their agent or attorney, for any proper purpose at any reasonable time.

C. Seal. The corporate seal, which may be altered from time to time by the Board of Directors, shall have inscribed thereon the name of the corporation and the words: Corporate Seal - Missouri. The corporate seal may be used by causing it or a facsimile thereof, to be impressed or affixed or in any other manner reproduced.

ARTICLE II: MEMBERSHIP

A. General. The Midwest region includes the states of North Dakota, South Dakota, Nebraska, Kansas, Missouri, Iowa, Minnesota, Wisconsin, and Illinois, but any person employed as a sociologist, or interested in the field of sociology shall be eligible for regular membership in the Society upon payment of dues.

B. Classes of Membership. In addition to regular membership, there shall be the following special classes of membership:

1. **Life.** Upon retirement from professional duties and the fulfillment of such other criteria as the Board of Directors shall designate, a regular member shall be eligible for life membership. Life members shall be elected by the Board of Directors in accordance with such procedures as the Board shall stipulate. Life members shall have all the privileges of regular members.

2. **Student Members.** Any undergraduate or graduate student at an institution of higher learning shall be eligible for student membership in the Society. Student members shall have the privileges of regular members with the exception of holding elected offices other than Student Director and may serve on committees.

C. Dues. The annual dues for the several classes of members shall be fixed by a majority vote of the members through a mail ballot or an online ballot, upon a proposal from the Board of Directors, except that life members shall not be required to pay dues. The schedule of dues determined by such action shall be in effect during the subsequent year and until modified by further action of the Society.

1. **Sustaining Member.** A regular member may become a sustaining member by paying at least double the amount of the annual dues. Sustaining members will be listed, unless they object, in a publication each year.

2. **Joint Members.** A couple residing together may become joint members at a specially established rate. Joint members have the right to cast separate ballots in elections.

D. Voting. Each member shall be entitled to one vote on each matter submitted to a vote of the members. A member may vote in elections and regarding bylaw changes by mail ballot or through an online ballot process made available by the Society. For votes held at the annual meetings, a member may vote in person or by proxy executed in writing by the member. No proxy shall be valid after eleven (11) months from the date of its execution unless otherwise provided in the proxy.

E. Privileges of Members. Members shall be entitled to participate in all activities of the Society; attend and invite guests to all program meetings of the Society; receive the assistance of the Society with respect to such activities, projects and work as contribute to the objectives and purposes of the Society; and receive such publications and reports of the Society as are issued or made from time to time.

ARTICLE III: MEETINGS OF MEMBERS

A. Place of Meetings. Meetings of the members shall be held at such place as may be designated by resolution of the Board of Directors.

B. Annual Business Meeting. The annual business meeting shall be held during the annual meeting of the Society. At this meeting the officers of the Society shall report to the membership and entertain questions from the floor. A majority of the members present at the annual business meeting may place items on the agenda of that meeting, pass courtesy resolutions, and place items on the agenda of the Board of Directors.

C. Special Meetings. Special meetings of the members may be called at any time and for any purpose or purposes by the President or by the Board of Directors.

D. Notice. Written or printed notice of all meetings stating the place, date or hour of meeting, and, in the case of a special meeting, the purpose or purposes for which the meeting is being called, shall be delivered not less than forty (40) days before the date of the meeting, either in person, by mail, or by email at the direction of the President or Secretary, or the officer or person calling the meeting, to each member entitled to vote at such meeting. If mailed, such notice shall be deemed to be delivered, upon deposit in the United States mail addressed to the member at the address that appears on the records of the Society, with postage thereon prepaid.

E. Waiver of Notice. Any notice required to be given to the members under the provisions of these bylaws or the articles of incorporation may be waived, as deemed necessary, in writing by the President in consultation with the Board of Directors.

F. Quorum. Except as may be otherwise provided by law or the Articles of Incorporation, members holding one tenth (1/10) of the votes entitled to be cast at any meeting shall be requisite for and shall constitute a quorum for the transaction of business at all meetings of the members. Every decision of a majority of the members present at a meeting at which a quorum is present shall be valid as a corporate act except in those specific instances in which a larger vote may be required by law, or by the articles of incorporation or bylaws of the Society.

If, however, such a quorum should not be present at any such meeting, the members present and entitled to vote shall have power successively to adjourn the meeting without any notice, other than announcement at the meeting, to a specified place and date. The date of the adjourned meeting shall, however, not be later than ten (10) days following such adjournment. At such adjourned meeting, at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally notified.

ARTICLE IV: OFFICERS AND APPOINTED POSITIONS

A. General.

1. Officers. The Officers of the Society shall be a President, a President-Elect, an Immediate Past-President, a Secretary, a Treasurer and a Treasurer-Designate.

2. Appointed Positions. The appointed positions of the Society are the Executive Director, Secretary, Treasurer, Treasurer-Designate, Editor of *The Midwest Sociologist*, Editor of *The Sociological Quarterly*, Director of Exhibits and Advertising, and chairs of the Annual Meeting Committee (AMC), the Local Arrangements Subcommittee of the AMC, the Long Range Planning Committee, and the Publications Committee.

3. Board of Directors of the Society. The President, President-Elect, Immediate Past President, a Director from each of the nine states in the Midwest region, two Directors-at-Large, and three Student Directors shall serve as voting members of the Board. The President Elect-Elect shall not be a member of the Board until assuming the position of President-Elect.

B. Selection Procedures.

1. President-Elect-Elect. The President-Elect-Elect shall be elected annually by the membership using an online election according to the election procedures specified in Article VII, Section A, and shall not be eligible for re-election. The incumbent President-Elect-Elect moves in successive years to the positions of President-elect, President and Immediate Past-President.

2. Appointed Officers and Positions.

a. The Secretary, Treasurer, Treasurer-Designate and the Editor of *The Midwest Sociologist* shall be appointed, by the procedures specified in Article VII, Section B, for terms of three (3) years by the directors who have been elected by the membership. The Treasurer and Treasurer-Designate positions are for 3-year non-renewable terms.

b. The Executive Director, Director of Exhibits and Advertising, Editor of *The Sociological Quarterly*, and Chairs of the Annual Meeting Committee (AMC), the Local Arrangements Subcommittee of the AMC, the Long Range Planning Committee, and the Publications Committee shall be appointed by the President with consent of the Board under the conditions specified in the description of responsibilities for the position or the charge to the related committee.

C. Compensation. No officer shall receive compensation for any services rendered to the Society in his/her capacity as such officer. Salaries and compensation of all agents and employees of the Society may be fixed, increased or decreased by the President with consent of the Board or the Executive Committee in its stead.

D. Delegation of Authority. The Board of Directors may from time to time delegate the functions, duties and responsibilities of any officer to any other officer or to any agent or employee of the Society or other responsible person, provided that in the event of such delegation the officer from which such responsibility has been transferred shall be thereafter relieved of all responsibility for the proper performance of such function or duty or the proper exercise of such power or responsibility.

E. Charges and Responsibilities of the Officers of the Society.

1. President. The President shall be the chief executive officer of the Society and shall have active management of the affairs of the Society subject to the directions of the Board of Directors, and shall preside at all meetings of the members and the Board of Directors. The President may execute all bonds, notes, debentures, mortgages and other contracts requiring a seal, under the seal of the society, and may cause the seal to be affixed thereto and may execute all other instruments for, in the name of, and on behalf of the Society. The President shall appoint the chair of every standing or special committee of the Society unless otherwise

provided for in these Bylaws. The President shall submit to the members annually at their business meeting a report of the status of the Society and of its activities during the preceding year and shall be responsible, in consultation with the President-Elect, for preparation of the program of the annual meeting. The President shall have such other and further duties and authority as may be prescribed elsewhere in these bylaws or from time to time by the Board of Directors.

2. President-Elect. The President-Elect shall act as vice-president during the year prior to becoming president and shall, in the absence, disability or inability to act of the President, perform the duties and exercise the powers of the President, and shall perform other duties as the President shall from time to time prescribe. The President-Elect shall attend the Board Meetings of the Society. He/she shall, working in collaboration with the President and Executive Director, serve as chair of the program arrangements for the annual meeting. As Program Chair, the President-Elect, with the assistance of the Executive Director shall perform those duties necessary for the planning of the conference including producing the “Call For Session Organizers,” “Call for Papers,” and the publication of the Preliminary Program” or such comparable articles that facilitate member involvement in the program of the Annual Meeting. In addition, the President-Elect with the assistance of the Executive Director shall (1) prepare pre-registration materials for distribution to the membership, (2) plan and reserve rooms and spaces for meetings, sessions and events, (3) make arrangements for the right set-ups in meeting and session rooms, for food for social functions, for special assignments of guest rooms, and for any changes that need to be made in the original contract, and (4) make arrangements for audio-visual equipment.

3. Secretary. The Secretary shall attend all meetings of the members and of the Board of Directors, and shall record or cause to be recorded all votes taken and the minutes of all proceedings of the Society. He/she shall arrange for the safe custody of the seal of the Society and when authorized to do so shall affix the same to any instrument requiring the seal, and when so affixed, shall attest the same by his/her signature. The Secretary shall serve ex-officio on committees on which such membership is designated in these bylaws or requested by the President. The Secretary is to give or cause to be given notice of all meetings of the Board of Directors and the members, but this shall not lessen the authority of others to give such notice as provided in these bylaws.

The Secretary in conjunction with the Executive Director shall be responsible for notifying members of yearly notices of membership renewal and shall report regularly to the Board and to the members on the status of the membership.

The Secretary shall have the general duties, powers and responsibilities of a secretary of a corporation and shall have and perform such other duties, authorities and responsibilities as may be prescribed from time to time by the Board of Directors or the President. The Secretary is appointed by the President with consent of the Board for a 3-year renewable term.

4. Treasurer. The Treasurer shall arrange with the Executive Director for the receiving of the dues of the members and any other monies accruing to the Society. The Treasurer shall have responsibility for the safekeeping of the funds and securities of the Society, and shall keep or cause to be kept a full and accurate account of all receipts and disbursements in books belonging to the Society. He/she shall keep or cause to be kept all other books of account and accounting records of the Society as shall be necessary, and shall deposit or cause to be deposited all monies and other valuable effects in the name and to the credit of the Society in such depositories as may be designated by the Board of Directors. The Treasurer shall cause the books, accounts, and financial records of the Society to be audited annually and will submit for Board acceptance a written report to the Board of Directors. He/she shall prepare, or cause to be prepared, and submit all documents or reports required by IRS and those required by the State of Missouri to maintain the MSS Articles of Incorporation in collaboration with the Executive Director.

The Treasurer shall prepare and present to the Board of Directors at or before the fall Board meeting an annual budget which may be adopted as presented or modified by vote of the voting members of the Board. The Treasurer shall pay the necessary expenses accrued in the organization of the meetings of the membership and such other expenses of officers of the Society as are included in the approved budget or as may be approved in advance by the Board of Directors. In all cases, however, the maximum amount shall be determined by the Board of Directors.

The Treasurer shall monitor expenditures of the various offices of the Society in accordance with the approved budget and render to the President and the Board of Directors, whenever requested, an account of all transactions by or under the jurisdiction of the Treasurer and of the financial condition of the Society. In addition, the Treasurer shall make an annual oral and written report to the membership at the business meeting and publish the written report through *The Midwest Sociologist*. The Treasurer shall serve ex-officio on committees on which such membership is designated in these bylaws or requested by the President. The Treasurer is appointed by the President with consent of the Board for a 3-year, non-renewable term.

5. Treasurer-Designate. During the 3-year, non-renewable term of the Treasurer-Designate, he/she will serve as Treasurer-in-training and as chair of the Finance Committee. The Treasurer-Designate will chair the Finance Committee all three years of his/her term and will set the agenda for the committee in consultation with the Treasurer. The Treasurer-Designate will be the second person who holds financial agency for the MSS, and will be prepared to assume the responsibilities of the Treasurer should the need arise. The Treasurer-Designate is appointed by the President with consent of the Board for a 3-year, non-renewable term.

6. Immediate Past-President. The Immediate Past-President shall serve as the representative to the American Sociological Association. The Immediate Past-President shall attend the Board Meetings of the Society and shall assist the President, where appropriate, to ensure the efficient completion of the Society's business. The Immediate Past-President shall conduct or cause to be conducted the annual written performance appraisal of the Executive Director and shall provide that report to the Executive Committee and the Executive Director. The immediate Past-President shall chair the Nominations & Elections Committee.

F. Charges and Responsibilities of the Appointed Positions of the Society.

1. Annual Meeting Committee Chair. The Annual Meeting Committee Chair is responsible for ensuring that the charge to the Annual Meeting Committee (AMC) is carried out. The Chair is specifically responsible for assessing all potential meeting sites in the Midwest region, for examining hotel facilities, for conveying accurate and up-to-date information about such facilities to the Board, for negotiating contracts with conference hotels in coordination with the Board and with the Executive Director and for presiding over meetings of the AMC. The Chair shall work closely with the Executive Director and AMC members to assist the Director of Exhibits and Advertising in developing an attractive and well-run exhibits area at the annual meeting and similarly support the second-year Local Arrangements Chair with planning and managing hotel-site arrangements. The Chair shall recruit qualified persons to serve as general committee members. The Chair of the Annual Meeting Committee is appointed by the President with the consent of the Board for a renewable three-year term. The Board must approve the appointment of a Vice-Chair for a two year term.

2. Director of Exhibits and Advertising. The Director of Exhibits and Advertising works closely with the Chair of the Annual Meeting Committee (AMC), the Local Arrangements Chair, the Program Chair, the Treasurer, and the Executive Director to ensure that appropriate operational and financial arrangements are made to attract and retain a healthy number of exhibitors and advertisers at the annual meetings of the Society. The Director of Exhibits and Advertising shall oversee the mounting and dismounting of exhibits; make contracts with publishers regarding the rental of booth spaces and the purchase of advertising space; maintain a record of present and past expenditures and receipts; and chair a subcommittee of the AMC to ensure that these responsibilities are carried out. The Director of Exhibits and Advertising is appointed by the President with the consent of the Board for a renewable three-year term.

3. Executive Director. The Society will maintain an Executive Office and fund the activities of an Executive Director who is charged with supporting the officers and ongoing functions of the organization. The Executive Director may secure assistance and delegate responsibilities necessary to fulfill these duties and accomplish these goals. The Executive Director is appointed by the President with consent of the Board for a 3-year, renewable term.

4. Editor of *The Midwest Sociologist*. The Editor of *The Midwest Sociologist* arranges for the publication and dissemination of the newsletter of the Society, that publication being titled *The Midwest Sociologist*. It is the responsibility of the Editor of *TMS* to arrange with the Executive Director to convey to the membership the reports on the business of the Society, including summaries of Board Meetings and Business Meetings, committee activities, election results, calls for nominations, and other activities central to the effective operation of the

Society. Where appropriate, the Editor of *TMS* shall use the publication as a vehicle for carrying the professional concerns and activities of members to the full membership of the Society.

The Editor of *TMS* shall work with the Publications Committee that sets policy governing *TMS* and shall implement policy made by that Committee or the Board of Directors of the Society.

The Editor of *TMS* shall attend the Board Meetings, and make recommendations to the Board concerning that publication. The Editor of *TMS* is appointed by the President with consent of the Board upon recommendation of the Publications Committee for a 3-year, renewable term.

5. Editor of *The Sociological Quarterly*. The Editor/s of *The Sociological Quarterly* shall arrange for the timely publication and dissemination of the official journal of the Midwest Sociological Society, that being *The Sociological Quarterly*. The Editor shall be responsible for soliciting and receiving manuscripts for publication, for initial review of such articles, and where appropriate, disseminating these to qualified reviewers. The Editor shall be responsible for making the final decision about the publication of articles, and shall transmit copy for completed issues in time to permit timely dissemination of quarterly issues, to the Publisher or Printer that has been contracted by the Publications Committee with Board approval. The Editor will appoint associate editors to assist in the completion of these responsibilities. The Editor of *TSQ* shall work with the Publications Committee that sets policy governing *TSQ*, and shall implement policy made by that Committee or the Board of Directors of the Society.

The Editor makes regular reports to the Board upon the scholarly and financial activities, and status of *TSQ*. The Editor of *TSQ* is appointed by the President with consent of the Board upon recommendation of the Publications Committee for a 4-year, non-renewable term.

6. Local Arrangements Chair. The Local Arrangements Chair is appointed by the President with consent of the Board and assigned to the Annual Meeting Committee (AMC) for a three-year term. The first year is devoted to learning the responsibilities of the position under the tutorship of the second and third-year local arrangement chairs. During the crucial second year, the Local Arrangement Chair works with host-hotel personnel, the Program Chair, the Student Director of the President-Elect, the Chair of AMC, the Director of Exhibits and Advertising, Executive Director and a subcommittee of AMC members and volunteers to ensure that all the on-site requirements of a successful annual meeting (conference facilities, registration, MSS-provided services, etc.) are properly arranged in advance and delivered as promised. The Local Arrangements Chair may form a committee of volunteers to accomplish his/her work. At the start of the second year, the Local Arrangements Chair shall begin to attend Board meetings, report on the progress of local arrangements and communicate regularly with the Program Chair. The responsibilities of the third year include mentoring, assisting the second-year Local Arrangements Chair and general committee service.

7. Long Range Planning Chair. The Long Range Planning Chair shall be responsible for ensuring that the charge of the Long Range Planning Committee is carried out. The Chair shall coordinate with the President and Secretary of the Society to ensure that chairs of other committees of the Society are aware of their responsibilities. The Chair shall take actions necessary to ensure that thorough ongoing assessment of, and triennial reporting on the structure and responsibilities of the committees is completed and that consistent and accurate updating of the "Policies and Procedures" document of the Society occurs. The Chair of the Long Range Planning Committee is appointed by the President with consent of the Board for a 5-year, renewable term.

8. Publications Committee Chair. The Chair of the Publications Committee shall be responsible for ensuring that the charge to the Publications Committee is carried out. The Chair shall maintain constant oversight of the publication activities of the Society and shall keep the Board apprised of the state of such activities. The Editors, in consultation with The Chair shall be responsible for negotiating contracts with the publishers and with the institutions that host the editorial offices of *The Sociological Quarterly*. The Publications Committee has the responsibility to monitor and recommend policy to the Board concerning publication of *The Midwest Sociologist* and *The Sociological Quarterly*. The Chair of the Publications Committee shall assign to one or more committee members the responsibility for conducting the annual Student Paper Competitions. The Publications Committee Chair is appointed by the President with consent of the Board, upon recommendation of the Committee, for a 3-year, renewable term. If the 3-year term as Chair requires an extension of membership on the Committee, that

extension will be automatic. If a term as Chair goes beyond the original term on the Committee, he/she remain on the Committee until the term expires.

ARTICLE V: THE BOARD OF DIRECTORS

A. General. The property and affairs of the Society shall be managed by the Board of Directors. The Board of Directors shall have and is vested with all and unlimited powers and authorities, except as it may be expressly limited by law, the articles of incorporation, or these bylaws, to manage the business and affairs of the Society, to do or cause to be done any and all lawful things for and on behalf of the Society, to exercise or cause to be exercised any or all of its powers, privileges or franchises, and to seek the effectuation of its objects and purposes, provided, however, that the Board of Directors shall not authorize or permit the Society to engage in any activity not permitted to be transacted by the articles of incorporation or by a not-for-profit corporation organized under the laws of the State of Missouri, and all income and property of the society shall be applied exclusively for its not-for-profit purposes.

B. Number and Voting Status of Directors. There shall be twenty-two (22) Directors of the Society; sixteen (16) with vote.

1. Voting Members. The Directors of the Society with vote are the President, the President-Elect, the Immediate Past-President, a Director elected from among the membership residing in each state of the Midwest region, two Directors-at-large elected from among membership residing outside the nine-state region, and three representatives of the student members.

2. Non-voting Members. The Secretary, Treasurer, Treasurer-Designate, Publications Chair, Long Range Planning Chair and editor of *The Midwest Sociologist* shall serve as Directors without vote.

C. Election, Appointment and Terms of Directors. Directors of the Society are selected according to the procedures, and serve the length of term, specified herein. Newly elected and appointed members of the Board of Directors take office at the close of the annual business meeting following the election, unless otherwise specified.

1. Elected by the members. The positions of President-Elect-Elect, State Director, and Director At-Large are elected by the membership in accordance with the procedures specified in the Article VII, Section A.

a. **President-Elect-Elect.** The President-Elect-Elect is elected from among the members of the Society. He/she shall serve for a term of one year. The President-Elect-Elect serves in successive one-year terms as President-Elect, President and Immediate Past-President.

b. **State and At-Large Directors.** A State Director from each of the constituent states and two Directors-at-Large from outside the nine-state region shall be elected by the membership for three-year terms. Elections of State and At-Large Directors will be grouped as follows:

Nebraska, North Dakota/South Dakota, Wisconsin

At-Large, Iowa, Kansas, Missouri

At-Large, Illinois, Minnesota

2. Student Directors. A Director to represent the student members shall be selected each year from among the sociology students, undergraduate and graduate, at the institution from which the President-Elect of the Society comes or designates. The Student Director shall serve a three-year term and receive free membership in the Society during his/her term.

D. Resignation and Removal. Any member of the Board of Directors may resign at any time by giving written notice thereof to the remaining members of the Board of Directors. Such resignation shall take effect at the time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. If any Director fails to fulfill her/his duties or becomes ineligible for office as a Director, she/he may be removed from office by a three-fourths vote of the remaining directors and the position filled by the directors as specified in Article V Section E concerning vacancies.

E. Vacancies. The President shall recommend to the Board of Directors the name of a person to fill a vacancy caused by the death, resignation, incapacity, removal or disqualification of any officer or member of the Board of Directors or caused by the creation of a new director position, except in the case of a vacancy of a Student Director position. Such vacancy shall be filled by a majority vote of the Board of Directors at any regular meeting or at a special meeting called for that purpose or by electronic or telephone polling of the Board; and such a person so elected to fill any such vacancy shall serve for the unexpired term of the predecessor in office, and until his/her successor is duly elected and qualified. A member appointed because of creation of a new director position shall serve for the term for which appointed, and until a successor shall have been elected and qualified. In the case of a vacancy in the position of Student Director, the President-Elect, or President who selected the original Student Director shall select a replacement.

F. Compensation. No member of the Board of Directors shall receive compensation for any service performed as a member of the Board of Directors.

G. Meetings.

1. Site. All meetings of the Board of Directors may be held at any place as the Board of Directors may determine by resolution or by written consent of all members of the Board.

2. Regular Meetings of the Board. The Board of Directors shall hold three (3) regular meetings during the year. Those meetings shall be as follows:

a. **First Meeting of the Board.** The newly elected members of the Board of Directors, together with those continuing to serve, shall meet on the final day of the annual meeting for the purpose of organizing, and no notice of such meeting need be given to either the old or new members.

b. **Second Meeting of the Board.** In addition to its sessions at the annual meeting, the Board shall hold at least one regular meeting at some other time during the year. Such meetings will typically be held at the site of the upcoming annual meeting, but may be held at other locations if so voted by the Directors, especially if such other locations save travel time for the Directors and will be of lower cost to the Society.

c. **Third Meeting of the Board.** The third meeting of the Board of Directors shall be held prior to, or on the initial day of, the annual meeting of the Society. The President shall give advance notice by mail to all Directors of the time for the third meeting of the Board. Newly elected and appointed Directors, who will take office at the upcoming business meeting, should be encouraged to attend the third meeting as observers.

3. Special Meetings. Special meetings of the Board of Directors may be called by the President, or upon the written request of any six (6) members of the Board of Directors, by giving fourteen (14) days notice of such meeting of the Board of Directors, either personally, by mail, or by email stating the time, place and purposes of any such meeting.

4. Presiding. The President shall serve as chair of the Board of Directors and shall call to order and conduct the meetings of the Board of Directors and the membership. In the President's absence from any meeting of the Board of Directors or membership, the President-Elect shall serve as chair. If both the President and President Elect shall be absent from any such meeting, the remaining Directors who are present shall choose a chair.

5. Agenda. The President shall solicit suggestions for agenda items from the membership in advance of Board and business meetings. Any business may be transacted at a regular meeting and action taken at such meetings shall be reported to the membership.

6. Waiver of Notice. Any notice required to be given to the members of the Board of Directors under the provisions of these bylaws (Article V, Section G) or the articles of incorporation may be waived, as deemed necessary, in writing by a majority of the members of the Board. Attendance of any member at any meeting of the Board of Directors shall constitute a waiver of notice of such meeting except where a member attends for the express purpose, and so states at the opening of the meeting, of objecting to the transaction of any business thereat because the meeting is not lawfully called or convened.

7. Quorum. At all meetings of the Board of Directors, one-half or more of the voting Directors shall constitute a quorum for the transaction of business, and the act of a majority of the voting members present at any meeting at which there is a quorum, except as may be otherwise specifically provided by the articles of incorporation, or by these bylaws, shall be the act of the Board of Directors.

ARTICLE VI: COMMITTEES

A. General. The Board of Directors may appoint and designate, or authorize the President to appoint and designate, such special or permanent committees, and the members thereof, as may be necessary or appropriate to properly administer the activities and programs of the society.

B. Standing Committees of the Society. The following committees are designated as Standing Committees of the MSS. As such they have continuing responsibility in the ongoing business of the Society, and members shall be appointed to them on an ongoing basis as designated in the *Standard Guidelines and Procedures for Committee Appointments* (Article VII, Section C), unless otherwise specified in the committee charge.

- | | |
|----------------------------|------------------------------------|
| 1. Annual Meeting | 9. Professional Issues & Standards |
| 2. Scholarship Development | 10. Publications |
| 3. Executive | 11. Social Action |
| 4. Finance | 12. Sociological Practice |
| 5. Long Range Planning | 13. Students Issues |
| 6. Membership | 14. Teaching and Learning |
| 7. Minority Scholars | 15. Women in the Profession |
| 8. Nominations & Elections | |

C. Responsibilities and Charges of the Standing Committees. Each member of a Standing Committee of the Society shall become familiar with and make every effort to execute the charge of the committee to which he/she has been appointed. In addition to the responsibilities specified in the charge, the chair of each committee shall submit an annual report in writing to the MSS President with a copy to the Executive Director. The reports are due before April 15 of each year, and are to be published or summarized on the MSS website.

The responsibilities of each committee shall include but not be limited to those specified in the provisions of this Article. The Board of Directors may delegate additional responsibilities to the standing committees as deemed necessary.

1. The Annual Meeting Committee is charged with facilities planning, local arrangements and the smooth operation of the annual meetings of the Midwest Sociological Society. The Committee's responsibilities center around four basic tasks: (1) Seeking bids and negotiating with conference hotels over dates, rates, rooms and facilities and any "special awards" or "reward points" that may apply; (2) Selecting amenable and affordable conference sites years in advance of current contracts; (3) Soliciting exhibitors and advertisers, managing the exhibits area of the conference hotel and exploring and developing new ideas for future exhibits and advertising; and (4) anticipating problems and handling local arrangements at the conference hotel. Contracts negotiated with hotels by the Chair on behalf of the Society shall be signed by the Chair of the Committee, the Executive Director and the Treasurer, and must be reported to the Board by the Chair. A Director of Exhibits and Advertising with primary responsibility for the operations related to those functions shall be appointed by the President with consent of the Board for a renewable three-year term. Each year the President, with consent of the Board, shall appoint a Local Arrangements Chair for a three-year term to coordinate hotel-site planning during her or his second year in office. Committee members will assist the Chair with contract proposal reviews and assist the Director of Exhibits and Advertising in soliciting exhibitors and managing the exhibits area and assist the second-year Local Arrangements Chair as needed. With the approval of the Director of Exhibits and Advertising, the Executive Director of the MSS may assume specific operational tasks such as collecting vendors' fees. Two years before the Chair's term of service is set to expire, the Committee shall designate one of its members as Vice-Chair. The Vice-Chair will work closely with the Chair and will be eligible to succeed the Chair, subject to Board approval. In addition to the operational responsibilities mentioned above, the Committee may also recommend ways to improve the vitality and operations of the annual meeting to the

President, Executive Director and/or Board of Directors. In addition to the Chair, the Director of Exhibits and Advertising and the three local arrangements chairs, the members of the Annual Meeting Committee include the three student directors and three persons nominated by the Committee and approved by the Board. The three at-large members plus the third-year local arrangements chair and the third-year student director shall perform general committee service under the leadership of the Executive Director, the Chair, the Director of Exhibits and Advertising and/or the second-year Local Arrangements Chair. Ex officio members include the President-Elect and Program Chair, the Treasurer and the Treasurer-Designate as appropriate and the three student directors.

2. The Scholarship Development Committee is charged with administering the Visiting Scholars Program and the Scholarship Development Program. With respect to the Visiting Scholars Program, the Committee shall encourage the early conceptualization of innovative research and theoretical topics by promoting opportunities for small groups of scholars to meet and discuss their common research and writing interests that are still in the formative stage. The Committee shall also receive and evaluate competitive applications for small grants to be funded from the Scholarly Development Fund. The principal applicant for such funds must be a member of the MSS, and the topic must be demonstrably at an early stage of conceptualization. The principal applicant must submit a report of the outcome of the research to the Scholarship Development Committee. To the extent possible, such groups are expected to share their accomplishments with the members of the Society at its next annual meeting. The Scholarly Development Fund Subcommittee shall be comprised of three to four (3 to 4) members. The Scholarship Development Committee Chair and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*.

3. The Executive Committee acts on behalf of the Board between board meetings in relation to any issues on which immediate action is required. In addition, the Board may empower and request the Executive Committee to act on its behalf in completing business on which work cannot be concluded during a specified Board meeting. The Executive Committee shall report to the Board at its next meeting on all actions taken in the interim. The Committee is chaired by the President of the Society, and is comprised of the President, the President-Elect, and the Immediate Past-President. The Secretary, Treasurer and the Executive Director shall serve as non-voting ex-officio members. In addition, the Executive Committee may request any appointed or elected officer or Director of the Society to serve as a non-voting ex-officio member if their knowledge or expertise will be of assistance to the Committee.

4. The Finance Committee shall monitor financial policies and procedures concerning investments, budgets, Society expenditures, Treasurer compliance with Society financial policies and maintenance of both unrestricted and restricted funds. The Committee will receive bi-yearly reports from the Treasurer and shall advise the Treasurer on financial decisions. The Committee will report in writing to the Board at the fall and spring board meetings. The Committee is chaired by the Treasurer-Designate. In addition, the Committee includes three members who will serve 5-year terms and who are appointed according to the *Standard Guidelines and Procedures for Committee Appointments*. The Treasurer-Designate will be the second person who holds financial agency for the MSS and will be prepared to assume the responsibilities of the Treasurer should the need arise. The Executive Director and Treasurer shall serve ex-officio.

5. The Long Range Planning Committee shall continually consider the long-range goals and needs of the Midwest Sociological Society and shall assess and oversee the Society's programs and committees to ensure that those goals and needs are being appropriately addressed. The Committee shall report to the Board when it believes that actions being considered or already undertaken are not consistent with the long-range welfare of the Society. The Committee shall maintain an ongoing assessment of, and shall present to the Board a triennial report on, the structure and responsibilities of the Committees of the Society and recommendations for changes it deems advisable. In consultation with the Secretary, the Committee shall maintain an updated Policies and Procedures document. The Long Range Planning Committee shall take action to ensure continuity in transfer of responsibility among chairs of MSS committees. The Chair of the Committee is appointed by the President with consent of the Board for a 5-year, renewable term and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*, but shall be appointed for five (5) year terms and should include persons who are intimately acquainted with the business and committee structure of the MSS. The President, Immediate Past-

President, Executive Director, and Treasurer, joined by the Treasurer-Designate as appropriate, shall serve ex-officio.

6. The Membership Committee shall be responsible for recruiting new members, encouraging renewal of memberships, conducting membership drives, and disseminating information about the Society. The Chair of the Committee will be the Secretary of the Society and the committee members shall consist of the State Directors, Student Directors, and Directors-at-Large whose terms on the Committee shall correspond to their terms on the Board. The Executive Director, President-Elect, and the Editor of *The Midwest Sociologist* shall serve ex-officio.

7. The Minority Scholars Committee shall monitor the profession in relation to minority issues, gather information on such issues, and when it deems appropriate, recommend to the Board and to the membership, and carry out action aimed at increasing equality of minorities in the profession and in society. The Committee Chair and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*, but shall include strong representation from the minority membership of the Society.

8. The Nominations and Elections Committee, in cooperation with the Secretary and Executive Director, shall nominate slates of candidates for the elective offices of the Society, poll the membership by written or electronic ballot, verify the election results, and notify the Secretary of the names of those elected, following the procedures specified in Article VII, Section 1.

The Committee shall be chaired by the Past President.

The Nominations and Elections Committee shall be comprised of ten additional members, appointed for three-year terms following the Standard Guidelines and Procedures for Committee Appointments. The ten members, appointed on a rotating basis, represent each of the nine states in the Midwest region and the at-large membership. New members shall be appointed one year before a new state director is to be elected from their constituency, and are responsible for recruiting a slate of two candidates for that election. Each year the Committee shall submit a slate of two candidates for the presidency of the Society by the time of the fall board meeting. The Secretary of the Society shall serve ex officio.

9. The Professional Issues and Standards Committee shall view all questions of professional ethics and conduct, as well as issues of academic freedom that are brought to the attention of the Society. The Committee shall provide oversight to ensure that the Midwest Sociological Society complies with the ASA Code of Ethics and that stated MSS Grievance Procedures are followed. [Grievance Procedures are detailed in the MSS Policies and Procedures Manual.] In relation to general issues or specific cases related to academic responsibility and freedom, the Committee shall gather information and when deemed appropriate, recommend actions to the Board and to the membership. The Committee shall establish effective liaison with the appropriate committee of the American Sociological Association. The Committee Chair and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*

10. The Publications Committee shall oversee, monitor and recommend policy to the Board concerning publication of *The Sociological Quarterly* and *The Midwest Sociologist*, and administration of the Student Paper Competition.

Specific functions of the Committee shall include: (1) recommending to the Board policy to govern *The Sociological Quarterly* and *The Midwest Sociologist*, and such other publications as the society shall undertake, including, for example, electronic and video publications; (2) recommending to the Board policy on the operation of the website; (3) soliciting applications for new editors for the Society's publications and making recommendations to the Board with respect to the appointment of Editors, publishers and the location of the Journal, (in the case of the Journal this process shall typically occur eighteen months prior to the expiration of the term of the incumbent editor); (4) advising the editors on policy governing the journal and the newsletter; (5) implementing publication policy made by the Board of Directors; (6) assisting in final negotiations for time release and space and monetary support with the institution at which the editorial

offices are to be located; (7) soliciting bids for Publishers for *The Sociological Quarterly*, and at the direction of the Board negotiating contracts with publishers; and (8) administering the annual Student Paper Competition.

The Publications Committee shall annually conduct graduate and undergraduate student paper competitions to which student members of the Society or students enrolled in colleges and universities in the Midwest Region are encouraged to submit papers. The Competition shall be named in honor of a Sociologist, with the honoree being selected, generally for two years, by the Board on recommendation of the Publications Committee. Papers shall be solicited through *The Midwest Sociologist* and through other appropriate means. Papers may be co-authored by students, but not by students and faculty. Papers submitted to the competition may also be submitted for inclusion in sessions of the MSS Annual Meeting and to *The Sociological Quarterly* but must be so submitted under the same authorship as for the competition. The Publications Committee may set such additional rules for conduct of the competition as it deems appropriate and as are endorsed by the Board. The Chair of the Publications Committee shall assign to one or more Committee members responsibility for conducting the annual Student Paper Competition.

The Publication Committee is comprised of six persons, including the Chair, appointed for staggered three-year terms. Each spring, the Publication Committee shall, through *The Midwest Sociologist*, solicit applications for Committee membership and request submission of such credentials that will allow assessment of experience and expertise related to publication functions. The Committee shall then recommend new Committee members to the Board at its fall meeting and two new members shall be appointed by the President with consent of the Board. The editor of *The Sociological Quarterly*, the editor of *The Midwest Sociologist*, and the Executive Director shall serve ex-officio.

11. The Social Action Committee shall take under consideration proposals for social action by the Society submitted either by individual members or other committees of the Society. It shall procure accurate and full information about the issue, and shall evaluate options for action. It shall specifically consider the implications of such action for the Society, with particular concern accorded to potential impact on the Society's status as a non-profit organization, but shall also examine proposed action in terms of the substantive interests and commitments of the Society. The Committee shall then make recommendations to the Board concerning the proposed action. The Social Action Committee is also responsible for soliciting nominations and selecting recipients for the two annual Social Action Awards. The purpose of the awards is to recognize grassroots organizations that promote social justice and social change. The Committee Chair and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*.

12. The Sociological Practice Committee The Sociological Practice Committee will explore ways that clinical and applied sociology may be highlighted within the Midwest Sociological Society. Focal concerns will include: how to encourage greater participation of clinical and applied sociologists, and others involved in sociological practice, in the annual meeting; the feasibility of an affiliated Sociological Practice Organization; and ways to identify persons who could add to and receive from activities of the Midwest Sociological Society. The Committee Chair and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*.

13. The Student Issues Committee shall develop and recommend policy to the Board and monitor activities related to representation of the interests of student members of the Midwest Sociological Society. To these ends, the committee shall develop programming that reflects a commitment to increase student membership and embrace diversity, facilitates interaction among students and faculty, and promotes activities at the meetings designed to address student interests. Committee members shall voice student concerns and explore financial support for student involvement. Committee members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*, but shall include a minimum of two-thirds student members from the Society. The student directors of the current year's President-Elect, President and Past-President are voting members. The President and Executive Director of the MSS shall serve ex-officio. The Committee Chair is the student director of the current President.

14. The Teaching and Learning Committee shall concern itself with issues related to sociology education at all levels. It shall continually evaluate the development and implementation of teaching pedagogy and student learning in the discipline, and shall make the results of such evaluations available to the membership of the MSS through sessions at the annual meetings and/or through other appropriate outlets. The Committee shall maintain effective liaison with the American Sociological Association's Section on Teaching and Learning in Sociology and with other organizations that focus on teaching and learning. The committee chair and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*, with special attention being given to the effort to broadly represent the various types of teaching institutions.

15. The Women in the Profession Committee, toward the end of producing equality of opportunity for women, shall keep under constant review the position of women in the profession, gather information on such issues, and when it deems appropriate, recommend action to the MSS Board and the Membership. The Committee chair and members shall be appointed according to the *Standard Guidelines and Procedures for Committee Appointments*.

D. Annual Meeting Committees of the MSS Local Arrangements and Program committees are typically appointed by their respective chairs to plan the designated activities at the Annual Meeting of the Midwest Sociological Society. The term of office of committee members is from the time of appointment until all responsibilities connected with the Annual Meeting for which the Committee is responsible have been discharged.

1. The Local Arrangements Subcommittee of the Annual Meeting Committee (AMC) shall carry out all the local functions necessary to the effective planning and execution of the annual meeting of the Midwest Sociological Society. The subcommittee shall, in consultation with the Program Chair and the Executive Director, plan and carry out the on-site meeting registration, assist in arranging appropriate quality child care for the children of meeting participants and prepare a report to be disseminated by the Secretary summarizing the arrangements, including donations collected, registrants broken down by classification, fiscal arrangements and recommendations for future subcommittees. The Local Arrangements Chair may recruit as many volunteers and coordinators as needed to provide services of high quality to the membership.

2. The Program Committee may be appointed by the President-Elect in order to carry out planning, development and implementation of the Annual Meeting Program. The functions of the committee are those deemed appropriate by the President-Elect in planning and carrying out paper sessions, panels, round tables, committee meetings and business meetings appropriate to achieving the general annual meeting goals of the Society and the thematic goals of the President-Elect.

ARTICLE VII: ELECTION AND APPOINTMENT PROCEDURES

A. Election of Officers and Directors of the Society. The election of the President-Elect, the President (if necessary), the State Directors, the Director At-Large, and any other officer designated as "elected by the membership" shall be carried out according to the election procedures specified herein.

1. Developing the Slate of Nominees. The Nominations and Elections Committee shall solicit nominations from the membership but shall not be limited by these suggestions. The Committee chair shall poll the committee membership until two candidates have been agreed upon for each elective office that is to be filled in that year. The Nominations and Elections Committee chair shall then secure the agreement of the designated nominees to have their names placed in nomination. Should any candidate refuse the nomination, alternative candidates shall be selected. Biographical information shall then be secured for each nominee.

2. Polling the Membership. Not later than October 1, the Nominations and Elections Committee Chair shall send the names of nominees to the Secretary of the Society. The Secretary, in conjunction with the

Executive Director, will create an online ballot that includes biographical information about the candidates. The ballot should also include a space for write-ins. Votes shall be tallied one month after the ballot is posted online for the membership to access and the candidate with the largest number of votes for each office shall be declared elected. If, however, there are fifty or more write-ins of any given name, that name shall be placed on a second ballot along with the two names originally nominated by the committee, and that ballot shall be sent to all voting members of the society. The person receiving the greatest number of votes on the second ballot shall be declared elected. After the ballots are counted, they shall be turned over to the care of the Secretary who shall maintain them in safekeeping for one year.

3. Notification of Election. The Nominations and Elections Committee chair shall immediately notify the Secretary of the Society of the names of those persons successfully elected to office. The Secretary shall notify the successful and unsuccessful candidates of the outcome of the election, and notify the President and Editor of *The Midwest Sociologist* of the names of those elected. The President shall then notify the Board in writing or at its next meeting and the members at the annual business meeting of the names of those elected. The Editor of *The Midwest Sociologist* will provide notification of newly elected officers to the membership.

B. Appointment of the Treasurer and Treasurer-Designate (3-year non-renewable terms); Executive Director, Editor of *The Midwest Sociologist*, Secretary, Chair of the Publications Committee, and Director of Exhibits and Advertising (3-year renewable terms); Editor of *The Sociological Quarterly* (4-year non-renewable term); Chairs of Long Range Planning and the Annual Meeting Committee (5-year renewable terms); and the Local Arrangements Chair (3-year term, with primary responsibilities concentrated in the second year).

1. Notification of Term Expiration. The Executive Director shall notify the incumbent of the office in question of the impending expiration of his or her term one year prior to that expiration date, and shall inquire whether he/she wishes to continue in office. The Executive Director will inform the President of the answer. If the response is affirmative, the name of the incumbent shall be submitted to the Board at its next meeting, and in the absence of the officer in question, the members of the Board elected by the membership shall vote on whether to appoint the incumbent to another term. If the vote is affirmative, the incumbent shall be re-appointed by the President for another three to five year term, and the membership shall be so notified.

2. Solicitation of Nominations. If the incumbent of the office in question does not seek another term, if the Board does not affirm a reappointment, or if the incumbent should resign without completing the term for which he/she has been appointed, the membership shall be solicited for nominations. Nominations for these positions shall typically be solicited through *The Midwest Sociologist*, but additional or alternative means may be used at the discretion of the President. Self-nominations and nominations of others shall be accepted, with the condition that all nominees must be members in good standing of the Society.

3. Presidential Review of Nominees. The President may require all nominees to submit any information and support documentation that shall be deemed helpful in judging the qualifications of the candidates. This may include vitas, support statements from the candidate's institution, etc. The President, with the assistance of whatever other officers he/she may request, shall review applications and bring to the Board the names of one or more nominees for vote. The Board may, however, request the names of all nominees and, upon a majority vote, may place in nomination the name of any other nominee.

4. Selection and Notification. The nominee or nominees submitted by the President shall be voted on by all members of the Board who have been elected by the membership. The person thus selected for office shall be notified by the President, and shall take office at the expiration of the current term, or if the office has been prematurely vacated, as soon as possible.

C. Standard Guidelines and Procedures for Committee Appointments. With the exception of committees for which alternative procedures are specifically provided in the committee charge, the *Standard Guidelines and Procedures for Committee Appointments* specified herein shall be used for appointment of committee members and committee chairs.

1. **Procedures for Selection**

a. **Solicitation of Nominations.** The membership shall be solicited for nominations, and shall be encouraged to submit their own or the names of other members of the Society. Committee nominations will typically be solicited through *The Midwest Sociologist*, but additional or alternative means may be used at the discretion of the President.

b. **Appointments.** Committee members shall be appointed by the President with consent of the Board at its fall meeting. The President may choose to present the Board with a slate of proposed committee members, or may ask the Board to assist in the selection of appointees. While encouraged to consider submitted nominations, any member of the Society is eligible for appointment. The Board may approve a list of appointees in priority order for each committee, such that should some approved appointees be ineligible or unavailable to serve, the President may approach alternates without seeking additional approval of the Board.

c. **Eligibility and Agreement to Serve.** The Executive Office shall check to ensure that all committee nominees are members in good standing of the Society. The Executive Director shall be responsible for securing the agreement of nominated committee members, chairs and chairs-elect to serve.

d. **Notification of Appointment.** The Executive Director shall notify the newly appointed committee members, chairs and chairs-elect of their appointment no later than December 30.

2. **Committee Composition.** Unless otherwise specified in the committee charge, committee members shall be selected with the following guidelines in mind.

a. **MSS Membership.** Any person appointed as a member of a standing committee shall be a member in good standing of the Midwest Sociological Society. It is the responsibility of the Executive Office to check all selected committee members to ensure that they meet this criterion.

b. **Size.** Committee size generally shall be 6 to 9 members. However, the Board may choose to appoint fewer or more members to any committee as it deems appropriate.

c. **Representativeness.** The President and the Board shall, when practical, seek to make the overall committee structure, and to the extent possible and appropriate, individual committees, broadly representative of the membership of the Society in terms of regional distribution, gender, minority status, students (each committee should include at least one student), non-academic and academic affiliations of members, and types of academic institutions (2-year, 4-year, graduate).

d. **Subcommittees.** Any committee may appoint subcommittees constituted of a subgroup of its own members and/or of other members of the society to address specific issues or projects.

3. **Terms of Office.** The following guidelines apply to all Midwest Sociological Society standing committees unless otherwise specified in the committee charge. The term of office to which committee members will generally be appointed is three (3) years, with one-third of the members being appointed each year in order to provide continuity in the conduct of the Committee's business. Committee Chairs and Chairs-Elect generally are appointed for one year (1) terms, but may be appointed for longer terms at the request of the committee or at the discretion of the Board.

Committee Chairs and members are appointed at the Fall Board Meeting and assume their positions at the business session of the MSS Annual meeting following the appointment.

ARTICLE VIII: MISCELLANEOUS

A. Custodian of Securities. The Board of Directors may from time to time appoint one or more banks or trust companies doing business in Kansas City, Missouri, to act for reasonable compensation as custodian of all securities and other valuables owned by the Society, and to exercise in respect thereof such powers as may be conferred by the Board of Directors. The Board of Directors may remove any such custodian at any time.

B. Depositories and Checks. The monies of the Society shall be deposited in such manner, in such banks or trust companies and may be withdrawn in such manner as the Board of Directors may direct or designate.

C. Bond. Any office or employee handling money or securities of the Society shall be bonded at the Society's expense in such amount as may be determined by the Board of Directors.

D. General Financial Responsibilities. The Board of Directors is responsible for setting and implementing all financial policies of the Society as indicated in Article V, Section A. These include, but are not confined to, the appropriation and expenditure of Society funds and assets, the creation and management of Society special funds, and setting of registration fees for annual meetings.

E. Fiscal Year. The fiscal year of the Society shall be such as may be designated from time to time by the Board of Directors.

F. Audit. The accounts of the Society shall be audited each year by a professional accountant in accordance with Article IV, Section E.4.

G. Publications. The Midwest Sociological Society will publish an official journal, *The Sociological Quarterly*, and an official newsletter, *The Midwest Sociologist*. Any additional official publication of the Society must receive the approval of the Board of Directors.

H. Archives. The Midwest Sociological Society Collection is held at the State Historical Society of Iowa Library at Iowa City, Iowa. The Executive Office has the responsibility of depositing appropriate materials, including all publications of the Society, with the curator of the collection.

ARTICLE IX: AMENDMENTS TO THE BYLAWS

The bylaws of the Society may be amended in either of the following ways: (1) by a vote of two-thirds of the members present at the annual Business meeting, provided that the membership has been notified of such proposed amendment at least one month prior to the annual meeting; or (2) by a majority vote of those responding to a written ballot (either mailed or online) at any time on the initiative of the Board of Directors to all voting members. The ballots shall not be counted, however, until one month after the date on which they are mailed to the membership or posted online.

ARTICLE X: CODE OF ETHICS

The Midwest Sociological Society has adopted and adheres to the American Sociological Association Code of Ethics as adopted by the members of the ASA. The American Sociological Association's Code of Ethics sets forth the principles and ethical standards that underlie sociologists' professional responsibilities and conduct. These principles and standards should be used as guidelines when examining everyday professional activities. They constitute normative statements for sociologists and provide guidance on issues that sociologists may encounter in their professional work.